The Town Council of the Town of Warren met Monday, October 10, 2016 at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Steve Buzzard, Tracey Brown (Absent), Julia Glessner; Clerk-Treasurer, Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler and others.

President Glessner called the meeting to order at 5:00 pm.

The owner of a property on Matilda Street who has requested closure of an alley between his property and that of Crain Ford was present. Noting that the matter had been addressed in previous meetings and that Council had given preliminary approval of the request, it was cited that the matter remains with the adjacent property owners to the alley until they reach agreement and a petition is filed making a formal request for closure.

Ordinance 2016-2, Sewer Use Ordinance, was introduced due to the length of time from the first introduction. The Ordinance has been approved for adoption by IDEM as requested changes, especially for monitoring, have been met. A public hearing was scheduled for Monday, November 14 at 5:00 pm.

Poulson reported that repairs and updates to the Christmas Lighting has been completed. Council reviewed the packet for Request for Bids for Trash Collection and noted that bids will be opened at the regularly scheduled meeting of November 14<sup>th</sup>.

Ordinances 2016- 7, 8, 9, 10, wages and benefits for elected officials and employees, were submitted for consideration of adoption. The only change for 2017 is an increase in wages of .65 per hour as previously approved by Council. Buzzard moved, seconded by Stivers, to approve all Ordinances as submitted. The motion was approved unanimously.

Ordinance 2016-11, 2017 Municipal Budget, was submitted for consideration of adoption. Glessner moved, seconded by Glessner, adoption of the 2017 Budget. The motion was approved unanimously. The budget will be submitted to the Indiana Department of Local Government Finance for final approval.

Treat or Treat hours were set for 6-8:00 pm on October 31st.

A meeting of WHARMM (Warren, Huntington, Andrews, Roanoke, Markle, Mt Etna) has been scheduled for October 27<sup>th</sup> in Markle. Plans were made for attendance at the meeting.

Morrison reported that the Warren Area Chamber of Commerce had donated \$3,013 for the replacement of the snowflakes in the downtown area. Council cited appreciation for the action.

Due to the approved vacation schedule for Town employees for the week of November 7<sup>th</sup>, Morrison announced the Clerk-Treasurer's Office would not be closed on Thursday, November 10<sup>th</sup> as previously scheduled. The office will be closed on Tuesday, November 8<sup>th</sup> for election and on Friday, November 11<sup>th</sup> for Veterans Day. A planned meeting with Greg Guerrettaz of Financial Solutions Group, financial consultant for the Town, has been rescheduled for Monday, October 17<sup>th</sup> for the financial planning of projects currently being considered.

The Town Marshal reported that he is still reviewing and considering options for the planned purchase of a police vehicle in 2017.

Poulson, as Fire Chief, submitted the September activity report. Commenting that the Department's Truck committee had determined that purchase price of a tanker truck would be in the range of \$160,000, Poulson asked if quotes would need to be solicited. By consensus, Council directed that three requests for quotes would be required.

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Poulson, as Utility Manager, reported that the Blowers at the Wastewater Treatment Plant had been replaced but a change order was required as wiring box placement did not meet code. It is expected that the project will be completed within two weeks. An annual mandatory water test has been completed and submitted. Approximately one hundred tons of sludge is scheduled to be land applied as soon as a bean crop is removed from the IDEM approved site. Poulson submitted a photo of a pre-fab building which Engineers had submitted for use as a Well House at Tower Park. Council requested that cost be determined as it is known that a block building would cost approximately \$17,000. Planning continues for the proposed drainage project on Eleventh Street. While Council did not vote final approval of the project, financial planning is to be done at the meeting with the consultant on Monday, October 17<sup>th</sup>. Estimated cost is approximately \$160,000. Outfitting of trucks for new snow plows has been completed. Notification was received as of this date that the plows are ready for attachment.

Announcements were as follows:

Next Meeting of Council November 14<sup>th</sup> Public Hearing on Sewer Use Bid opening for Trash Collection Office, Utilities Closed, Election Day November 8 November 11 Office, Utilities Closed, Veterans Day

The Accounts Payable Register was approved as submitted.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned

	Submitted Marilyn Morrison		Clerk-Treasurer
Town Council:			
As Julia Glessner	President	As Steve Buzzard	Member
As Tracey Brown (Absent)	<u>Member</u>	As Ethan Stivers	Member