

Minutes of Regular Meeting, November 10, 2014

The Town Council of the Town of Warren met Monday, November 10, 2014 at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Julia Glessner, Barb Trosper, Tracey Brown; Clerk-Treasurer, Marilyn Morrison; Employees, Dennis Spitler, Lee Poulson, Jason Caley. Others.

President Glessner called the meeting to order at 5:30 pm.

Quotes for demolition of three houses – 417 N Grover, 303 Third Street, 714 Railroad Street – were opened and reviewed and were as follows: Martin Enterprises, Inc at a total of \$27,296.00 and DIRT, Inc at a total of \$19,490.00. Marla Stambazze of the Department of Community Development outlined the action to be taken in that the Town would cover expenses of the demolition by awarding the contract but that the owners of the properties would be billed the cost. If the costs are not paid by the owner, a real estate lien would be placed on the property with additional administrative fees added. Stambazze said that her department would be handling the notifications and work with attorney. Following the discussion, Stivers moved, seconded by Trosper, to accept the quote of DIRT, Inc. The motion was approved unanimously.

Minutes of the October 13<sup>th</sup> were approved as submitted.

Poulson, Utility Manager, reported that the alley paving was being delayed until spring due to weather conditions.

Morrison submitted a draft copy to be used by the Town for lease of real estate requesting that Council members submit any suggestions for editing prior to the December 22<sup>nd</sup> meeting so that the form could be finalized.

Council continued discussion on the employee benefit package for 2015. Stivers moved, seconded by Glessner that employees be given a .63 per hour pay increase. The motion was approved unanimously. Following additional discussion of the package, by consensus, members determined that a formal retirement plan be researched to replace the plan currently in place.

Trosper moved, seconded by Brown, annual dues for continued membership in the Huntington County Chamber of Commerce in the amount of \$90 be approved. The motion was approved unanimously.

A lumber company had submitted a quote for purchase of walnut trees in the Utility Garage area. Council, by consensus, declined the sale of the trees citing that there was no need for them to be removed.

Morrison reminded that the Clerk's Office would be closed on November 12<sup>th</sup> for annual software training in Wabash.

Poulson, Utility Manager, reported that installation of radio read meters is continuing. The sewer relocation required by IDEM has been completed and the portion of the sewer system on First Street under scrutiny by IDEM has been televised. A final report has not yet been submitted to IDEM for approval. Peerless Midwest has completed well inspection as of this date and a report will be issued. An altitude valve which provides communication between towers continues to be a problem. Following discussion as to rebuild or purchase new, by consensus, it was approved to purchase new at the cost of \$2755 as the valve has been rebuilt once. Tucker Tree Service has completed the first part of the contract for tree removal. The next phase, stump grinding, will be underway soon with the remainder of the contract to be completed in the Spring. The furnace at the Scout Cabin had been reported as not working properly. Poulson will check the system and make sure it is repaired.

The monthly fire activity report was submitted.

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Marshal Spitler submitted the monthly police department activity report. Spitler submitted a request through the Huntington County Sheriff's Department for participation in the purchase of Fire Arm Training Simulator system for all departments in the County. The system provides for firearm and taser training and would make training available at any time through the year. Following discussion related to cost and use, Brown moved, seconded by Stivers to approve the request in the amount of \$2000, the amount referenced in the request. The motion was approved unanimously.

Council Member Barb Trosper submitted her resignation effective December 31<sup>st</sup>, 2014. As the Council is elected by petition, members have the responsibility to fill the vacancy. It was determined that letters of interest be accepted until December 10<sup>th</sup> at which time a Special Meeting will be called to review. Usual news sources will be used to advertise the opening.

The next meeting of Council is scheduled for December 22, 2014.

General discussion was held.

There being no further business to discuss, the meeting was adjourned.

Submitted \_\_\_\_\_ Clerk-Treasurer  
Marilyn Morrison

Town Council:

As \_\_\_\_\_ President  
Julia Glessner

As \_\_\_\_\_ Member  
Barb Trosper

As \_\_\_\_\_ Member  
Tracey Brown

As \_\_\_\_\_ Member  
Ethan Stivers