

Minutes of Regular Meeting, January 9, 2023

The Town Council of the Town of Warren met Monday, January 9, 2023 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne St, in accordance with rules of Council and applicable law.

Those present were: Council Members, Steve Buzzard, Jeremy Rufener, Tavis Surfus, Michelle Schweikhardt; Clerk-Treasurer, Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler and others.

- Morrison announced the reorganization of Town Council. Surfus moved, seconded by Buzzard, that Buzzard remain President and that Schweikhardt be elected as Vice President. Motion approved unanimously.
- Representatives of USI, grant administrators, submitted a letter to be forwarded to the Indiana Department of Transportation announcing the planned submission of an application for Community Crossings Matching Grant funds and the Town's commitment to funding 25% of the total eligible project costs which are estimated to be \$345,000. Total cost of the project estimated to be \$1,345,000 and involves reconstruction of the portion of North Wayne Street from SR 5 to beyond Eleventh Street. Buzzard moved, seconded by Surfus, to approve submission of the notice. The motion was approved unanimously.
- Ben Adams, Commonwealth Engineers, submitted a Task Order (Engineering Fees) for three projects as follows: Replacement of the Nancy Street Lift Station, removal of a lift station at Huggy Bear (I-69) and extension of sewer lines to the new lift station at 800 S and SR 5, and Extension of water, sewer mains in the I-69 area. The projects had been previously approved by the Town Council and the Warren Redevelopment Commission. Buzzard moved, seconded by Surfus to approve the Task Order in the amount of \$157,300 from allocated funds. The motion was approved unanimously.
- President Buzzard made the following appointments which were approved by consensus:

HCUED	Buzzard
CEDIT	Morrison
Zoning Appeals Board	Reappointment of Wendell Brown

Appointments were confirmed by consensus.

- Minutes of the meeting of December 19, 2022 were approved as submitted.
- Marshal Spitler submitted the December Activity Report and reported that Part-time Deputy DeLong had resigned due to time restraints.
- Fire Chief Poulson submitted the December Activity Report.
- Cheryl DeWeese has been elected President of the Warren Area Chamber with Melinda Daniels as Vice President.
- Becky Souder, Historic Warren, reported that work continues on 'The Exchange', formerly PNC Bank and that an upcoming promotion in partnership with a local business would soon be announced.
- As Attorney agreements have been approved by both sides in the project to purchase land for the development of a housing addition, by consensus, Council approved local attorneys to move forward in preparation of an Intent to Purchase document.
- Council, by consensus, approved the March 1<sup>st</sup> Notice to Proceed to an AT&T approved company to place a generator for support of equipment in place on the Eleventh Street Tower.
- A request for time extension for the Water Upgrade Project Grant has been submitted to the Office of Community and Rural Affairs by the Grant Administrator requesting completion deadline to be amended to March 3, 2023 due to delay in shipment of equipment. Council approved submission by consensus.
- In further action regarding Opioid Fund Distributions, Surfus moved, seconded by Schweikhardt, to sign a contract allowing for the restricted portion of the funds in the amount of \$2878.42 be distributed to the county wide efforts. The motion was approved unanimously.
- The Accounts Payable Register in the amount of \$266,560.41 was approved by consensus.
- Utility Manager Poulson submitted the December Activity Report and gave updates on projects and equipment. Paving schedule discussed in general.
- The next Regular Meeting of Council is scheduled for February 13, 6:00 PM.
- Discussion was held regarding need to update Internal Control Standards.

Minutes of Regular Meeting, January 9, 2023 continued.

- There being no further business to come before Council, the meeting was adjourned.

Warren Town Council

As \_\_\_\_\_ President As \_\_\_\_\_  
Member  
Steven Buzzard Michelle Schweikhardt

As \_\_\_\_\_ Member As \_\_\_\_\_  
Member  
Tavis Surfus Jeremy Rufener

ATTEST:

As \_\_\_\_\_ Clerk-  
Marilyn Morrison Treasurer