

Minutes of Regular Meeting, March 13, 2023

The Town Council of the Town of Warren met Monday, March 13, 2023 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne St, in accordance with rules of Council and applicable law.

Those present were: Council Members, Steve Buzzard, Jeremy Rufener, Tavis Surfus, Michelle Schweikhardt; Clerk-Treasurer, Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler; others.

Minutes of Regular Meeting of February 13 were approved as submitted.

- Citizen’s Comment – Statement on Electric outages.
- Marshal Spitler submitted February activity report and reported that Police Vehicle scheduled to be delivered by end of April.
- Fire Chief Poulson submitted February activity report and requested Council approval of addition of Cole Hacker and Andrew Boxell to the Department. Approved by consensus.
- Chamber of Commerce – Jeff Souder requested that in order to move the Riverside Project forward that Council consider supplying four concrete underground electric boxes. Surfus moved, seconded by Buzzard, to supply the boxes from stock on hand. The motion was approved unanimously.
- HCUED – no update.
- Historic Warren – Announced that Huntington County Commissioners had approved a grant in the amount of \$24,973.00 to be used toward certain repairs on the recently acquired ‘The Exchange’ building.
- Ordinance 2023-1, Fixed Asset Policy, as introduced on March 13th, submitted for consideration of adoption. Buzzard moved, seconded by Surfus, to adopt. Motion approved unanimously.
- Executive Session scheduled for Wednesday, March 15th at 6:00 pm to review certain Intent to Purchase document.
- Draft of revised Town of Warren Personnel Policy as provided by Municipal Attorney DeLaney reviewed. Will be placed on next meeting agenda for further consideration.
- Draft of revised Town of Warren Application Form as provided by Municipal Attorney DeLaney reviewed. Form will be prepared for consideration at next meeting.
- Morrison requested Council consider scheduling a meeting with Salamonie Township officials to update action on purchase of Fire Truck. Concurred.
- Accounts Payable Register in the amount of \$303,890.94 approved as submitted.
- Morrison reported that difficulties in reconciling Invoice Cloud batches to Bank Deposits has been resolved through work with Invoice Cloud and a Clerk-Treasurer who had used the system for over a year. Bank Statements are all reconciled and a complete report of January, February, and March will be submitted for Council consideration at the April meeting.
- Poulson reviewed projects and reported that steel had been received for the repair of the utility barn at 316 W. Second with work scheduled to begin before the end of the month.
- Award of Community Crossings Grants are scheduled to be made by late March or early April. The Town has applied for a grant to reconstruct Wayne Street from SR 5 to Eleventh Street. Scheduling of additional projects will be made following that determination.
- General discussion was held.
- There being no further business to come before Council, the meeting was adjourned.

Warren Town Council

As _____ President As _____ Member
Steven Buzzard Michelle Schweikhardt

As _____ Member As _____ Member
Tavis Surfus Jeremy Rufener

ATTEST:

As _____ Clerk-
Marilyn Morrison Treasurer