

## Minutes of Regular Meeting, July 26, 2021

The Town Council of the Town of Warren met Monday, July 26, 2021 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Carrie Miller, Steve Buzzard, Tavis Surfus: Clerk-Treasurer, Marilyn Morrison and Ben Adams of Commonwealth Engineering and others.

President Stivers opened the meeting at 6:00 PM.

Minutes of the July 12 Regular Meeting were approved as submitted.

- Ordinance 2021-15 and 16, rezoning of an Eleventh Street property and a property on SR 5 which was based on favorable recommendation from the Warren Plan Commission was introduced. Miller moved, seconded by Buzzard to suspend rules to allow consideration of adoption of an ordinance at the same meeting as introduction. The meeting was approved unanimously. Buzzard moved, seconded by Miller to adopt Ordinances 2021-15, 16. The motion was approved unanimously.
- Miller moved, seconded by Surfus to approve a Continuous Enforcement Order for the property at 218 W. Third Street which would extend the time extension for rehabilitation of the property until September 27<sup>th</sup> at which time the owner of the property must appear before Council. Motion was approved unanimously.
- Town Engineer Ben Adams of Commonwealth Engineering updated the time table for construction work on the Water System Upgrade noting that underground piping was currently being installed for the new tower at Tower Park which is scheduled to be erected by the end of September, contractors for the well and well house at Tower Park would mobilize the week of July 26<sup>th</sup>, and rehabilitation of the Eleventh Street Tower is scheduled to start on August 23<sup>rd</sup>. Removal of the existing Tower Park Tower will be done following installation of the new tower.
- Adams reported that he had been in contact with Flatland Resources, the company hired by U.S. Fish and Wildlife to remove the interurban pillars in the Salamonie River noting that the company would be working in proximity to the water main crossing the river. The work plan submitted to Adams from Flatland showed that the main should not be impacted.
- Adams reviewed a work session with Morrison, Miller, and Buzzard held previously to the Council Meeting which begins the process of development of an updated ten year comprehensive financial planning plan. Adams is to work on updating construction costs which will be submitted to the Financial Consultant for financial planning. It is expected the plan would be complete by the end of 2021.
- Morrison reported that American Recovery Plan monies in the amount of \$136,000 are scheduled to be received the week of July 26<sup>th</sup>. The distribution of an additional \$136,000 is scheduled for 2022. A plan for use must be submitted by 2024 and funds must be used or allocated by 2026.
- Miller moved, seconded by Buzzard, to set disconnect of utility accounts to follow Town Code. The motion was approved unanimously. Disconnects will be done fifteen days following the due date of the bill which will be on the 30<sup>th</sup> of the month. Morrison supplied the procedure to be used as far as notices.
- A meeting is scheduled with Sam Hogg of Wolverine Power, contract supplier of electricity to the Town, on July 28<sup>th</sup> to discuss additional services offered by the company, to collect information about the Town's distribution system, and to generally discuss the nature of the agreement.
- The Accounts Payable Register was approved as submitted in the amount of \$164,456.46.
- Morrison reported that components of the phone system recently installed had been replaced at the expense of the company.
- Reviewed was the projected 2022 Municipal Budget. Introduction is scheduled for August 9<sup>th</sup> with public hearing and adoption scheduled for August 23<sup>rd</sup>. Council Members had no questions.
- The Next Regular Meeting of Council is scheduled for August 9<sup>th</sup> with an Executive Session prior at 5:30.

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There being no further business to come before Council, the meeting was adjourned.

Submitted \_\_\_\_\_ Clerk-Treasurer  
Marilyn Morrison

Town Council:

As \_\_\_\_\_ President  
Ethan Stivers

As \_\_\_\_\_ Member  
Steve Buzzard

As \_\_\_\_\_ Member  
Carrie Miller

As \_\_\_\_\_ Member  
Tavis Surfus