

Minutes of Regular Meeting, April 8, 2019

The Town Council of the Town of Warren met Monday, April 8, 2019 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Steve Buzzard, Carrie Miller, Ethan Stivers, Julia Glessner; Clerk-Treasurer Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler and others.

President Glessner announced the opening of the meeting at 5:00.

Marla Stambazze, Department of Community Development, submitted and discussed a draft copy of a Minimum Housing Code as requested by Council. The document will be reviewed and is expected to be completed within two months. Also to be reviewed and updated is the Unsafe Building Code of the Town. The owner of the property at 319 N. Matilda St will be sent a courtesy letter from DCD notifying that repair actions need to be taken. A DCD inspection of the property at 214 N. Wayne is scheduled for April 10th in response to a citizen complaint requesting cleanup of the property and a building safety inspection.

The Golf di Napoli project is in final stages with the facility to open for trial runs in late April, early May. Sewer and Water connections have been made and are operational.

Submitted was a notification from DNR that the grant applications for LARE are under review with award determination to be made in July or August. The grant is to be used toward removal of one interurban pillar and the dam on Salamonie River.

Discussed at the last meeting of Council, decisions are necessary to move forward with applying for a grant for the replacement of the Tower Park Water Tower. By consensus, Council approved conducting an income survey as required for application and asked that the Financial Consultant be contacted for recommendation of a grant administrator. Stivers moved, seconded by Buzzard, to have Financial Solutions Group, Greg Guerrettaz, conduct a rate study and by consensus, authorized Morrison to notify Commonwealth Engineers to proceed with the planning. It is expected the application would not be made until Round 1 in 2020.

Following discussion, Glessner moved, seconded by Buzzard to approve a 2019-20 Annual Software Contract with Keystone Consulting in the amount of \$8550.00. The motion was approved unanimously.

Buzzard moved, Miller seconded, approval of a contract to supply Fire Protection with Jackson Township of Wells County in the amount of \$5500. The motion was approved unanimously.

Marshal Spitler submitted the March Activity Report.

Poulson, as Fire Chief, submitted the March Activity Report. As a result of a fire, the house at Third Street and Grover is scheduled to be demolished.

Poulson, as Utility Manager, reported that work on the Concession Stand at Tower Park is nearing completion, Snow plows have been removed. The extension of natural gas by Vectren to the Golfo site has been put on hold for a week. Andrew Smekens has been hired to fill the summer student position and, by consensus, Council approved a request from Poulson to hire a part time person to do mowing. Poulson detailed and requested approval to proceed with a water main replacement project on Third Street from Grover to the Tower Park Entrance. In addition to materials on hand, the projected cost of the project would be approximately \$11,000. Buzzard moved, seconded by Glessner, to approve the project. A proposed street list for paving was submitted by Council delayed decision pending cost estimates. Also to be determined was whether application for another round of INDOT grant funding would be made in 2020. Submitted was a quote for upgrade to the Sewer Lift Station on the East side of SR 5 at I 69. Council, by consensus, requested additional quotes be solicited for the work. Also, additional quotes are to be solicited before consideration for replacement of a pump at the Sewer Plant would be done.

The next Regular Meeting of Council will be held on May 13th.

The Accounts Payable Register was approved as submitted.

General Discussion was held.

There being no further business to come before Council, the meeting was adjourned.

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Submitted _____ Clerk-Treasurer
Marilyn Morrison

Town Council:

As _____ President
Julia Glessner

as _____ Member
Steve Buzzard

As _____ Member
Carrie Miller

as _____ Member
Ethan Stivers