

Minutes of Regular Meeting, February 11, 2019

The Town Council of the Town of Warren met Monday, February 11, 2019 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Steve Buzzard, Carrie Miller, Ethan Stivers, Julia Glessner; Clerk-Treasurer Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler.

President Glessner announced the opening of the meeting at 5:00.

Minutes of the January 14, 2019 minutes were approved as submitted.

Morrison reported that IDEM had approved the Construction Permit for the Golfo Lift Station and that it had been forwarded to representatives of that company. Reviewed was an initial draft of a Sewage Works Dedication and Partial Reimbursement Policy for the Lift Station with Golfo. Following discussion, by consensus, it was determined that deliberation be delayed giving Members time to further review the document and time to discuss the issue with the Attorney and the Financial Consultant. As Golfo is constructing the Lift Station, the action would not delay the process. Also discussed was the matter of Pre-Treatment at the Golfo Plant with Morrison noting that discussions were underway in regard to the timing of construction by Golfo and resulting time table for use.

Morrison reported that the consultant had submitted the DNR Lake and River Enhancement Grant on January 31<sup>st</sup> as required. However, initial review by DNR required some administrative changes resulting on the Grant being refiled on this date. Award of DNR Grants is scheduled for July.

Stivers moved, seconded by Buzzard to appoint Carrie Miller to the Region 3-A Board of Directors. The motion was approved unanimously.

Submitted for review and action was the 2019 Proposal for Professional Services from Financial Solutions Group. Following discussion and review, Stivers moved, seconded by Glessner, to accept the proposal. The motion was approved unanimously.

As a vacancy exists on the Redevelopment Commission, Glessner moved, seconded by Buzzard, to appoint Tracey Brown. The motion was approved unanimously. Members of the Commission are the Town Council Members, Tracey Brown, and Brian Warpup representing HCCS.

Discussed were complaints received by a Member regarding sidewalks being blocked by merchandise and the resulting safety and esthetic issues. Following review it was determined that the matter would need further discussion.

Stivers reported on the recent meeting of the Warren Area Chamber of Commerce.

Morrison filed the 2019 Budget Appropriation Report for Council use. Also filed with Council was the 2018 Annual Financial Report of Cash and Investments for all funds and the Fixed Asset Report. All were reviewed and discussed.

Poulson, as Fire Chief, submitted the monthly activity report. Cascade and Fit testing is being scheduled.

Poulson, as Utility Manager, submitted the final quote from Best Equipment for a 2006 Vactor Truck for the Wastewater Department in the amount of \$68,000. Also submitted was a check list that cited some repair was needed in the amount of \$416.00. Poulson recommended purchase as the Truck had been inspected on site and would replace a 1984 unit. Buzzard moved, seconded by Miller approval of the purchase. The motion was approved unanimously. Reviewed was an invoice from Utility Supply for purchase of a 2" meter to replace one that had frozen due to the cover being knocked off by private snow plowing. Following discussion and with information from Poulson, it was determined that the Customer would not be charged for the replacement as it was upgraded to a radio read meter. Discussed was purchase of a portable transformer to be used to provide power to an individual user when one leg of power is off. The unit would be connected to provide power until repair could be done. Following review of the proposal and discussion, Stivers moved, seconded by Buzzard, to approve the purchase in the amount of \$3015 from WESCO. The motion was approved unanimously. Reviewed and discussed was a quote from Parkson for replacement of the Cork Screw Unit on the top of the Wastewater Treatment Plant. The current unit is no longer effective. Glessner moved, seconded by Buzzard to approve replacement not to exceed \$24,958. The motion was approved unanimously. On employee will be attending the Spring Conference of the Alliance of Indiana Rural Water. Poulson also proposed that replacement of the water main from Grover to the Tower Park Entrance on Third Street be done as a summer project. Cost estimates will be prepared.

Minutes of the Regular Meeting, February 11, 2019 continued

The next scheduled meeting of Council will be March 11, 2019.

The Accounts Payable Voucher was approved as submitted and General Discussion was held.

There being no further business to come before Council, the meeting was adjourned.

Submitted \_\_\_\_\_ Clerk-Treasurer  
Marilyn Morrison

Town Council:

As \_\_\_\_\_ President  
Julia Glessner

As \_\_\_\_\_ Member  
Steve Buzzard

As \_\_\_\_\_ Member  
Carrie Miller

As \_\_\_\_\_ Member  
Ethan Stivers