

## Minutes of Regular Meeting, July 9, 2018

The Town Council of the Town of Warren met Monday, July 9, 2018 in Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Julia Glessner, Tracey Brown, Steve Buzzard; Clerk-Treasurer Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler, Jason Caley; and others.

President Glessner announced the opening of the meeting at 5:00 pm.

Minutes of the Regular Meeting of June 11<sup>th</sup> were approved as submitted.

The owner of property at 312 W. Eleventh Street updated the situation noting that a vacant house on the property would eventually be demolished. Meanwhile, the property itself had been cleaned up and debris removed. He had been asked to provide an update to Council and the report was accepted. Marla Stambazze of the Department of Community Development reported on recent inspections noting that a wall at 214 N. Wayne Street is not up to code as an interior wall is now an exterior wall. Council determined that the owner be contacted for an update of plans. The owner of an uninhabitable vacant trailer on 443 Eleventh Street had complied with a request from DCD and was in contact with the DCD about future removal. Final action is scheduled for August 20<sup>th</sup>. Discussion centered on a horse being kept at a house on 907 N. Main which is not allowed. Further action will be taken. Another inspection of a property on 519 Third Street has been scheduled by the County Board of Health for July 19<sup>th</sup>. Also submitted for Council use were two sample ordinances of Minimum Housing Regulations.

Ordinance 2018-4, an Ordinance to update by amending the Building code to meet State Requirements was submitted for consideration of adoption. Stivers, seconded by Buzzard moved to adopt Ordinance 2018-14. The motion was approved unanimously.

Poulson updated the Eleventh Street Project noting that Vectren had scheduled to test newly installed lines on July 10<sup>th</sup>. If successful, hook up to individual houses will proceed. VTF, the Town's Contractor, is scheduled to begin work on or about July 23<sup>rd</sup>. In related information, the INDOT closing of SR 5 between the Town and I-69 has been rescheduled for August.

Morrison noted that due to the possibility of Development occurring in the I-69 area, a meeting of Council would need to be scheduled before the next regular meeting of Council as the Tax Increment District would be impacted. No date as yet.

Morrison reported that there had been no response from the Department of Natural Resources in regard to removal of a continual log jam on the interurban pylons in the Salamonie River. Following discussion it was determined to contact State Senator Travis Holdman regarding the matter.

Following discussion, and by consensus, updates will be done to the public restrooms and to the annex restroom. Mostly maintenance type issues, the cost will be minimal.

Morrison submitted a thank you from a member of the Salamonie Summer Festival Committee for the continued support of the Warren Town Council and Town Employees noting that such support makes management of and preparation for the event much easier.

Morrison reported that the 2019 Municipal Budget preparation is complete pending information from the state. The annual meeting with the Indiana Department of Local Government Finance is scheduled for August 27<sup>th</sup> with the Budget Public Hearing scheduled for September 10<sup>th</sup> at a regular meeting of Council. Also reported was that the same state department, DLGF, had notified the acceptance of the additional appropriation for the INDOT-Community Crossings Fund established for the grant and transfer monies due to the Eleventh Street Project. The codification (organization) of Town Ordinances has been completed by American Legal Publishers. Steps are also being taken to add The Code Book to the Town's Website.

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Marshal Spitler submitted the June Activity Report. Spitler requested the Council consider making the 2006 Tahoe, recently retired, available to the Huntington County Disaster Team, The group, operated through the Sheriff's Department, supplies volunteer support through traffic control and other service and has been active locally during Fireworks as well as in emergency situations. Buzzard moved, seconded by Brown, to supply the vehicle to DAT for the sum of four dollars. The motion was approved unanimously.

Poulson, as Fire Chief, reported that the Rescue Truck tools are scheduled for service on July 10<sup>th</sup>.

Poulson, as Utility Manager, reported that two of the three sewer pumps had been replaced with the other to be installed in approximately a week. The second quote has not yet been received for repair of the smaller of the Bucket Trucks. As recent power outages have been due to the recently installed recloser system, the unit has been recalibrated and different fuses installed. Power Line Supply has been providing the service.

Poulson reported that planned work on the pavilions is scheduled for August. In addition, the pavilions are to be checked for painting and possible replacement of tables.

President Glessner requested review of the no smoking policy at Tower Park and requested that members consider making the entire Park smoke free. Currently certain areas are designated smoking. Following discussion it was determined to remove some parking places to close to the bleachers and, at the beginning of the next season, officers should spend some time educating visitors on the rules. Glessner also requested that an Advisory Park Board be re-established. No action taken.

The next regular meeting of Council is scheduled for August 13<sup>th</sup>. 2019 Budget public hearing is scheduled for September 10<sup>th</sup> with Adoption scheduled for October 8<sup>th</sup>.

The Accounts Payable Register was approved as submitted.

General discussion was held in which a request to lease a Town owned property was presented. Following discussion, Stivers moved, seconded by Buzzard, lease of the property by a local business, Sonshine Bakery, as short term parking is a priority. The motion was approved unanimously. Morrison will proceed with the lease process.

There being no more business to come before Council, the meeting was adjourned.

Submitted \_\_\_\_\_ Clerk-Treasurer  
Marilyn Morrison

Town Council:

As \_\_\_\_\_ President  
Julia Glessner

As \_\_\_\_\_ Member  
Steve Buzzard

As \_\_\_\_\_ Member  
Tracey Brown

As \_\_\_\_\_ Member  
Ethan Stivers