

Minutes of Regular Meeting, January 9, 2017

The Town Council of the Town of Warren met Monday, January 9, 2017 at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Julia Glessner, Steve Buzzard, Tracey Brown; Clerk-Treasurer Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler; Huntington County Tab reporter.

President Glessner announced the opening of a Public Hearing, as advertised, in regard to a proposed increase in water rates, Ordinance 2016-12. As no comment was heard, the Public Hearing was closed.

Minutes of the Council Meeting of December 19, 2016 were approved as submitted

President Glessner opened discussion related to the reorganization of Council for 2017. Brown moved, seconded by Buzzard that officers continue as in 2016 – Julia Glessner as President and Ethan Stivers as Vice President. The motion was approved unanimously.

Ordinance 2016-12, Rates and Charges within the Water Utility, was submitted for adoption. Buzzard moved, seconded by Glessner, adoption of the ordinance. The motion was approved unanimously. The twenty percent rate increase will be in effect on the March 1 billing.

Acting on a recommendation from the Truck Committee of the Warren Volunteer Fire Department, Buzzard moved, seconded by Brown, to accept the bid of Summit Fire Apparatus and Custom Fabricators in the amount of \$164,471 for a Tanker. The motion was approved unanimously. Reviewed was a contract from Summit in the amount \$164,063, amount amended due to adjustment of items. Following discussion, Stivers moved, seconded by Buzzard to take the matter under advisement and give the Clerk-Treasurer authority to authorize the contract when the following items were addressed: Contract should be in the name of both the Town of Warren/Salamonie Township not just the Town, an agreement (contract) for payment with Salamonie Township should be executed setting out payment arrangements, and clarification of the times of payment as cited in the contract. The motion was approved unanimously. By consensus, it was determined that a review and possible update of the contract between the Town and Township should be undertaken.

A vacancy exists on the Warren Board of Zoning Appeals and must be filled by Council appointment. The replacement must be a Democrat and live within the jurisdictional area (outside the incorporated limits) of the Town as per The Department of Community Development. A notice will be placed in the next utility newsletter and Warren Weekly.

Review of the bid tabulation as detailed by Commonwealth Engineering for installation of the electric portion for installation of a well were as follows:

Kleenco	\$72,480	Rex Collins Electric	\$72,954	Service Electric	\$143,633
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The engineers estimate was \$67,000. In review of recommendations from Commonwealth, the total remaining cost for the well installation stands at \$157,951. Council took the contract under advisement pending further discussion with the engineer in regard to costs review.

The Indiana Association of Cities and Towns (IACT) has been renamed AIM (Accelerate Indiana Municipalities).

The annual appointment of a representative to the Region 3-A Development and Regional Planning Commission District was discussed with Stivers volunteering to continue in that position. The Commission represents Hunting, LaGrange, Noble, Steuben, Whitley and Wabash counties.

Morrison reported that 2017 budgets have yet to be approved by the Indiana Department of Local Government Finance for taxing units in Huntington County. Morrison noted that only twenty eight counties have received approvals of this date.

Marshal Spitler submitted the December activity report.

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Poulson, as Fire Chief, reported that a grant had been received through REMC's Operation Round-Up program which allowed purchase of five First Responder Bags for the local department. Also submitted was the December activity report.

Poulson, as Utility Manager, submitted a report from Peerless Midwest as to the recent wells inspection. Cited was that Well #1 needs no work at this time, Well #2 is turned off, and Well #3 had maintenance in 2015 and needs nothing further at this time. Poulson is to establish a project proposal for improvements on Second Street from Main to Nancy – improvements to lighting, sidewalks.

The next regularly scheduled meeting of Council is February 13th.

Accounts Payable Registers were approved as submitted.

In General Discussion, Stivers clarified that any employee wanting to attend a community luncheon meeting such as Chamber of Commerce be given extended time beyond the already established one half hour noon break.

There being no further business to come before Council, the meeting was adjourned.

Submitted _____ Clerk-Treasurer
Marilyn Morrison

Town Council:

As _____ President
Julia Glessner

As _____ Member
Steve Buzzard

As _____ Member
Tracey Brown

As _____ Member
Ethan Stivers