

## Minutes of Regular Meeting, February 8, 2016

The Town Council of the Town of Warren met Monday, February 8, 2016 at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Julia Glessner, Steve Buzzard, Tracey Brown; Clerk-Treasurer, Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler and others.

President Glessner called the meeting to order at 5:00 pm.

A Public Hearing was called to order regarding the property at 104 Hendricks. Calling for public input and hearing none, the Hearing was closed.

Marla Stambazze reported on and requested action as follows;

104 N. Hendricks – new owner of lot requested that the demolition order be lifted on the property. Following discussion, Stivers moved, seconded by Buzzard to uphold the demolition order. The motion was approved unanimously.

118 N. Hendricks – Following discussion of improvements to the property by owners, Council, by consensus, requested a re-inspection prior to occupation.

201 N. Grover – Has been demolished.

312 W. Eleventh – Need to check with owner on schedule for demolition.

Jesica Griffin, Executive Director of Region 3-A, presented an overview of the agency which gives support to governmental agencies in Huntington County through grant writing and other activity. In addition, the Director of Huntington County Community Development commented that her agency would be interested in updating the Town of Warren Comprehensive Plan. Council, by consensus, determined that the matter would be the topic of a Work Session. All concurred with the decision. Stivers volunteered to serve on the 3-A Board of Directors to represent the Town Council.

Neil Laymon reported that boring of placement for fiber optics, being done by Citizen's Telephone and Cable, will continue this spring.

A local business owner presented concerns about parking for business employees and apartment renters in the downtown area. Discussion will continue.

In reorganization of Council, Stivers moved, seconded by Buzzard that officers remain in place – Julia Glessner as President and Ethan Stivers as Vice-President. By consensus, the meeting schedule for 2016 was set for the second Monday of each month at 5:00 PM.

Morrison reported that the I-69 project was moving forward as the Plat Plan had been approved.

Ordinance 2016-1 was introduced. The Sewer Use Ordinance has been approved by IDEM as it contains update of definitions, testing process for industrial users, updated penalty sections as well as other updates. A Public Hearing will be scheduled prior to consideration of adoption by the Town Council.

Submitted for Council consideration was a Proposal for Professional Services from Financial Services Group, the Town's financial consultant, in an amount not to exceed \$6,000. Glessner moved, seconded by Buzzard to approve the Proposal. The motion was approved unanimously.

Morrison reported that for the year 2015, ninety seven percent (97%) of kilowatts purchased from American Electric Power (I&M) were sold. Discussed were the 2015 projects for electric upgrades, including tree removal and/or trimming, and planned projects for 2016.

The Warren Area Chamber of Commerce has hired an architect and a plan to grade the property at the corner of First and Main Street is being formulated.

Marshal Spitler issued the January Activity Report.

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Poulson, as Fire Chief, issued the January activity report and requested permission for two persons to attend a fire/rescue training in Wisconsin at the cost of \$520 per person. Room and food would be covered by the Fire Department. Pending approval of Township officials, Buzzard moved, seconded by Glessner to approve the expenditure for registration.

Poulson, as Utility Manager, updated on projects. A column pipe on Well #3 is leaking and Peerless Midwest has estimated the cost to replace at \$9,000. Council, by consensus, approved replacement. As the Wastewater Treatment Plant has aged, the four blowers in the system are in need of an upgrade at the estimated cost of \$30,000 each. Poulson reported that a company had cited cost of an evaluation of the system at \$1200. Following discussion, it was determined by consensus that the matter be discussed with Commonwealth Engineering. Poulson also reported that a newly ordered IDEM toxicity test of effluent at the Treatment Plant would cost \$2000 annually. Also presented was a request from an employee for two continuous weeks of vacation. Council approved by consensus.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned

Submitted \_\_\_\_\_ Clerk-Treasurer  
Marilyn Morrison

Town Council:

As \_\_\_\_\_ President  
Julia Glessner

As \_\_\_\_\_ Member  
Steve Buzzard

As \_\_\_\_\_ Member  
Tracey Brown

As \_\_\_\_\_ Member  
Ethan Stivers