

Minutes of Regular Meeting, September 10, 2018

The Town Council of the Town of Warren met Monday, September 10, 2018 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Julia Glessner, Steve Buzzard, Tracey Brown, Ethan Stivers (Absent); Clerk-Treasurer Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler, and others.

President Glessner announced the opening of the meeting at 5:00 and opened a Public Hearing regarding the 2019 Municipal Budget. Citing websites where the legal notice can be found and hearing no other questions or discussion, the Public Hearing was closed at 5:10 PM

Minutes of the Regular Meeting of August 13, Executive Session of August 27, and Special Meeting of August 27, 2018 were approved as submitted.

In continuing discussion related to a house at 313 N. Matilda and after reviewing documents and report of actions taken by the property owner, Glessner moved, seconded by Brown, to modify the existing order with an update to be provided by the owner at the December 19<sup>th</sup> Regular Meeting of Council. The motion was approved unanimously.

Poulson, as Utility Manager, updated progress on the Eleventh Street project noting that E&B Paving was scheduled to begin concrete work at the end of the month with paving to follow. Sanitary Sewer, Stormwater Sewer, and Electric work is progressing with some delays due weather and the need to work around the other utilities.

Morrison reported that work on the SR 5 Golfo di Napoli Cheese Plant project continues. A meeting was held with Mike Hartburg, Town Attorney, Greg Guerrettaz, Financial Consultant, and Ben Adams, Town Engineer, on September 5<sup>th</sup> and the Clerk-Treasurer to begin finalization of provision of water and sewer and other matters. An Executive Meeting of Council will be scheduled for September 17<sup>th</sup> to continue negotiations.

The logjam removal project on the Salamonie River has been completed. Morrison reported that the CEDIT Application to the County for financial support of the project has not yet been reviewed. Morrison also reported that work would continue toward the filing of a grant with Indiana Department of Natural Resources and discussion of a plan for removal of the dam and possibly one of the pedestals to prevent such blockages would continue.

Submitted was Task Order 2018-1 from Ben Adams, Commonwealth Engineering, adding \$15,000 to the annual contract due to the extended work with the Cheese Factory. Buzzard moved, seconded by Brown to sign the Task Order. The motion was carried unanimously.

To provide information for the update of Wages and Benefits Ordinances for Elected Officials, Utility Employees, and Law Enforcement and following discussion, Brown moved, seconded by Buzzard, to set a pay raise for every full time employee at .63 per hour. Buzzard and Brown voted in the affirmative with Glessner voting in the negative. The motion was approved. Determined by consensus was that the HSA and weekly retirement amount would remain the same as in 2018.

Discussion continued on the upgrade to Assembly Hall. Agreed by consensus was that carpet squares would be used in the main meeting room and office area with tile in the kitchen and restroom. Work has started in the kitchen area where paneling will be removed and dry wall placed and update to lighting in the meeting room is underway. Work is to be completed by the end of October.

Ordinance 2018-5, an Ordinance to amend the pay distribution schedule in Wages and Benefits for Utility Employees by setting all employees to be paid at ten percent from MVH, thirty percent from each of the water, sewer and electric utilities was submitted. Buzzard moved, seconded by Glessner, to suspend rules of Council to allow consideration of the adoption of an Ordinance at the meeting of introduction. The motion was approved unanimously. Buzzard moved, seconded by Brown, adoption of Ordinance 2018-5. The motion was approved unanimously.

Fall Clean-up was set for the first week in October, October 1-6. No changes in rules or procedures.

By consensus, closure of Wayne Street from First to Second Street for the annual Scarecrow Contest on October 26<sup>th</sup> was approved. INDOT will be notified.

Jeff Souder, representing Chamber of Commerce, noted that Phase II of the Downtown Park has been completed with installation of the stage area. Phase III includes sidewalks and lighting upgrades.

Morrison reminded that the Deputy Clerk is on Medical Leave.

Marshal Spitler submitted the August Activity Report.

Minutes of Regular Meeting, September 10, 2018 continued

Poulson, as Fire Chief, submitted the August Activity Report. Poulson and Spitler outlined future changes in the radio system used by Emergency Units in the County. Noting the costs involved, budgets will need to be adjusted to allow for the costs. No final information was available at this time.

Poulson, as Utility Manager, reported that a second quote had not been secured for repair to the small bucket truck. The Sewer Vac Truck has been repaired and is back in service. As the truck is a 1985 model, discussion again centered on replacement of the unit. It was requested by Council that Poulson contact dealers with such units when one is advertised or found online. Scheiman will be attending the annual Indiana Municipal Electric Association meeting on September 18<sup>th</sup> and 19<sup>th</sup>. An estimated cost of \$60,000 to replace a broken down storm drain on Heritage Pointe property was submitted. No action taken at this time. Spraying for mosquitos will continue.

Following discussion on the state of the pavilions at Tower Park, by consensus it was determined that price quotes for rubber mulch under the playground sets be found and that the existing pavilions would be demolished and new pavilions built due to the amount of work needed for repair. Upgrade would also include replacement of the tables and making the structures and tables handicap accessible.

The next Regular Meeting of Council is scheduled for October 8<sup>th</sup>.

The December Meeting of Council has been rescheduled to December 19<sup>th</sup>.

The Accounts Payable Register was approved as submitted.

General discussion was held.

Submitted \_\_\_\_\_ Clerk-Treasurer  
Marilyn Morrison

Town Council:

As \_\_\_\_\_ President  
Julia Glessner

As \_\_\_\_\_ Member  
Steve Buzzard

As \_\_\_\_\_ Member  
Tracey Brown

As \_\_\_\_\_ Member  
Ethan Stivers(Absent)