

Minutes of Regular Meeting, November 14, 2013

The Town Council of the Town of Warren met Monday, November 14, 2013 in the Council Meeting Room, Assembly Hall, 131 N Wayne Street in accordance with rules of Council and applicable law.

Those present were: Town Council, Barb Trosper, Tracey Brown, Ethan Stivers, Julia Glessner; Clerk-Treasurer, Marilyn Morrison; Employees, Jason Caley, Dennis Spitler, Lee Poulson. Others.

President Glessner called the meeting to order at 6:30 pm.

Minutes of October 14, October 22 Special Meeting, October 22 Executive Meeting were approved as submitted.

In a Special Order of Business, bids for Trash Collection within the Town were opened and read for review. A Special Meeting was set for Thursday, November 21<sup>st</sup> at 4:15 to consider award of the Collection Contract. Base Bids were as follows: H&H at \$8.25 per unit, Earth First at a three year average of \$8.28 per unit, Republic Services at a three year average of \$8.20 per unit, and Advanced Disposal Services at \$10.18 per unit. H&H is the current contractor.

Ordinances 2013 – 8, 9, 10 which set wages and benefits for 2014 were introduced. Full time employees are set to receive a .60 (sixty cent) an hour increase with Council to receive an additional \$100 annually.

Following discussion and by consensus, membership in the Huntington County Chamber of Commerce for the year 2014 at the cost of \$90 was approved.

Ordinance 2013-11, an ordinance through the Department of Community Development to amend the jurisdictional area of the Warren Plan Commission, was introduced. The ordinance would reduce the so called two mile area around the Town in which the Warren Plan Commission currently has authority. Following discussion, Council directed Morrison to schedule Mark Mussman, Director of DCD, to the Special Meeting set for November 21<sup>st</sup> or to the next Regular Meeting of Council on December 19<sup>th</sup> to explain reasoning for such a move.

The Regular Council Meeting for December was rescheduled for Thursday, December 19 to allow for payment of December invoices in the 2013 calendar year. The meeting was set for 5:30 pm.

Stivers, President of Warren Area Chamber of Commerce, advised that community donations for the Disc Golf Course have been enough to allow enhancement of original plans. In addition, the annual realignment of the Chamber has been completed with three new Board members elected. Officer elections will be held in December.

Morison requested that Council consider approval of an annual fee of \$275 to Keystone (Town's software supplier) for offsite storage of data as required by the State. The current system in place will allow electronic transfer of that data to Keystone on a monthly basis. In addition to storage, the contract would cover the current state requirement for an in place disaster plan by covering one month of usage of Keystone onsite computers of such need arises. Following discussion, Glessner moved, seconded by Trosper, to approve the Keystone Contract. The motion was approved unanimously.

Morrison reported that annual software training had been held on November 6<sup>th</sup> as previously noted. Updates to the budget and utility software were outlined and will be implemented.

Poulson, Utility/Street Manager, reported that work on the Winterhaven Drive Cul-De-Sac project has progressed to the paving stage so it should be finished within the week. Submitted was a written recommendation from Peerless Midwest to do further testing of the two working wells at Tower Park to determine a replacement site for Well#2, a well which is not producing enough capacity. Cost of the testing would be \$3750 but would determine aquifer values so that planning could be done to gauge impact of a new well. The site being discussed for another well is in an area behind the Tower Park Memorial. Following discussion, Brown moved, seconded by Glessner, to approve the contract and the motion was approved unanimously.

Regular Meeting, November 14, 2013 continued

Brandon Bolinger, representing the Warren Volunteer Fire Department, submitted a request for purchase of sixteen air packs to replace the outdated system currently in use. Fire Department members have raised \$7000 for the purchase which was quoted at \$86,000 to \$91,640, dependent on which style would work best. Discussion was held but as the request was a result of a previous meeting with Department members, Town Council Members, and Township Officials the purchase had been expected. So that the order could be placed without further action, Trospen moved, seconded by Glessner, approval of purchase not to exceed \$91,640, that the order be placed so that payment would be made in 2014, and that the Township's half be paid at purchase. The motion was approved unanimously.

Marshal Spitler submitted the monthly activity report.

The Historic Warren Committee will be projecting a message on the Napa Wall, recently completed, during the Festival of Trees on November 22<sup>nd</sup> and have agreed to continue with a message through the Christmas Season. Council Members were asked to submit any ideas for the message.

The Account Payable Register was approved by consensus.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned.

Submitted \_\_\_\_\_ Clerk-  
Marilyn Morrison Treasurer

Town Council:

As \_\_\_\_\_ President  
Julia Glessner

As \_\_\_\_\_ Member  
Tracey Brown

As \_\_\_\_\_ Member  
Barb Trospen

As \_\_\_\_\_ Member  
Ethan Stivers