

Minutes of Regular Meeting, February 13, 2017

The Town Council of the Town of Warren met Monday, February 13, 2017 at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Julia Glessner, Steve Buzzard: Tracey Brown(Absent); Clerk-Treasurer Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler; Huntington County Tab reporter and others.

President Glessner announced the opening of the meeting at 5:00 pm.

Minutes of the meeting of January 9, 2017 were approved as submitted.

A proposal to clean the river banks in the area between Nancy and Main streets was discussed by Mike Haggerty, property owner in the area. He stated that he had been in contact with other property owners and a Volunteer Task Force was being established. Noted was that the concrete added to the bank was an eyesore and should be covered. Morrison cited that a search for possible grants for such activity would be sought. Haggerty also cited that Warren Health and Fitness would have events on July 1st and July 4th and requested some police coverage for those events. He also reported that discussion was being held on hosting a concert prior to the fireworks event and requested input into what would be required. In discussion it was determined that events should be scheduled through the Salamonie Summer Festival Committee and that a parking plan would have to be submitted due to large number of people already in Tower Park for fireworks and other events on that date.

Roxanna Surfus requested that an alley running parallel to Wayne Street between Tenth and Ninth Street be paved as it has high use. It will be considered when the next paving project is planned. In concerns about rebuilding a porch on her property which does not meet setback requirements, she was advised to check with the Department of Community Development.

Marla Stambazze of the Huntington County Department of Community Development submitted an updated report on the property at 907 N. Main Street. While an existing order for demolition does exist and bids have been received, the tenants have moved forward with upgrading the property and have met plumbing requirements. Electric work cannot be approved as the contractor has not signed the release form. Following discussion, Stivers moved that the demolition order be put on hold for an additional thirty days and that the order be lifted if the electrician signs off. Buzzard seconded and the motion was approved unanimously.

Contracts were submitted for Council action related to the installation of a new well and based on discussion at the previous meeting. Buzzard moved, seconded by Stivers, to sign a contract with Linker Construction in the amount of \$22,500 for well house building construction. The motion was approved unanimously. Glessner moved, seconded by Buzzard, to sign a contract with Peerless Midwest in the amount of \$58,471 for installation of the well. The motion was approved unanimously. Glessner moved, Stivers seconded, a motion to approve a contract with Kleenco Maintenance & Construction for electrical, mechanical, main work in the amount of \$81,480. The motion was approved unanimously.

As the local emergency sirens are being activated by Miami County and Peru, J&K Communications has notified that a new frequency may need to be licensed with the local siren being reprogrammed. Buzzard moved, Glessner seconded, that Poulson continue working with J&K and the County to remedy the situation. The motion was approved unanimously.

Morrison reminded that a county wide meeting with the Department of Community Development to discuss update of planning is scheduled for February 23rd.

Submitted was a contract from MasTec, representing AT&T, to allow for maintenance work at the Cellular Site on the Water Tower on Eleventh Street involving replacement of three outdated antennas and related equipment and installation of new. Buzzard moved, seconded by Glessner, to approved the agreement and the motion was approved unanimously.

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Morrison reported that employee Dustin Fortney has filed for short term disability due to an injury outside of the workplace. The injury will require surgery which will result in an extended leave. Morrison reported that applications and forms have been filed with the insurance company for the coverage.

Introduced was Ordinance 2017-1, an Ordinance to amend the current Wages and Benefits of Town Utility Employees, moving Lee Poulson from salary to hourly rate. Buzzard moved, seconded by Glessner to suspend rules allowing for consideration of an Ordinance at the meeting at which it was introduced. The motion was approved unanimously. Glessner moved, seconded by Buzzard, to adopt Ordinance 2017-1. The motion was approved unanimously.

Morrison submitted the Annual Financial Report to the Council as it has been submitted for publication. Also submitted was Form 1782 from the Indiana Department of Local Government Finance citing approval of the 2017 Municipal Budget as submitted with \$1100 in adjustments to be made in nontax funds.

Marshal Spitler submitted the January Activity report and stated that the Police Vehicle was being built as of this date.

Poulson as Fire Chief submitted the January Activity report and explained the new format. Submitted was a quote from Motorola for purchase of two radios for the department in the amount of \$5,302.82. Approval given by consensus for one half of the cost as Salamonie Township would be responsible for the other half. Reported was the #802, pumper, and #804, tanker, are being repaired.

Poulson as Utility Manager submitted a quote for ceiling repair at the Water Treatment Plant in the amount of \$3800 from Zeller Construction. It was the only quote received. Stivers moved, seconded by Buzzard, approval of the project. Motion approved unanimously. WESCO has quoted the cost of six poles for the lighting improvements on Second St from Main to Nancy at \$2225 each. It is necessary to order the poles immediately as there is a ship date of 80 days from order. Glessner moved, seconded by Buzzard, to approve the order. The motion was approved unanimously. Poulson submitted a quote for purchase of a Bobcat with tracks to replace a twelve year old unit which is in need of extensive repair. The original cost of the unit is \$66,423.10 but with Municipal Discount and Trade in value of \$30,500, the actual purchase price was set at \$36,664.10. Buzzard moved to approve the purchase, seconded by Stivers. The motion was approved unanimously.

The Accounts Payable Voucher was approved as submitted.

General discussion was held.

The next regularly scheduled meeting of Council is March 13, 2017.

There being no further business to come before Council, the meeting was adjourned.

Submitted _____ Clerk-Treasurer
Marilyn Morrison

Town Council:

As _____ President As _____ Member
Julia Glessner Steve Buzzard

As _____ Member As _____ Member

Tracey Brown

Ethan Stivers