

Minutes of Special Session, May 9, 2016

The Town Council of the Town of Warren met Monday, May 9, 2016 at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Julia Glessner, Steve Buzzard, Clerk-Treasurer, Marilyn Morrison; Employees, Lee Poulson.

President Glessner called the meeting to order at 3:00 pm.

The meeting was called to review projects underway and to develop a project and purchase list for update of the Utility/Street Portion of the 5-10 year Comprehensive Plan.

Poulson reported that two employees would be attending a workshop in Akron, In on May 26th. The workshop will provide continuing education units for water and wastewater.

A warning siren has been ordered at the cost of \$2900 to replace an inoperative unit at Salamonie School. Council had approved the purchase at a prior meeting.

Installation of the new valve system at the Tower Park Water Tower has been put into operation and will be completed within the next week but improvement has already been seen in the maintenance of water levels within both towers.

Wastewater Treatment System

- Discussion of replacement of two of the four blowers at the Plant was held. Estimated cost is \$160,000. Due to the age of the blowers being replaced, the engineer projects a payback period of 6 years in energy costs. Funds are available in the Sewer Depreciation Fund to cover the project as preplanning had been done.
- The roof on the Wastewater Treatment Plant (WWTP) is in need of replacement. No cost estimate as hail damage assessment has not been completed by the insurance company. The building was constructed in 2003. Once insurance estimates have been received, it was determined that a metal roof would be installed pending cost.
- The ninety six membranes for aeration at the WWTP are in need of replacement in 2017 at the approximate cost of \$5500.
- An 18" tile running from the Crain Ford area to the SSTP plant is developing sink holes and should be scheduled for replacement within five years at an estimated cost of \$20,000.
- A meter tester within the Sewer Lab should be replaced at the approximate cost of \$5,000 in 2017.
- The storm water issue along Eleventh Street has been pre-engineered without any cost estimate being given. Council requested that Poulson work with the engineer on preparing a cost estimate for inclusion in the Comprehensive Plan.
- The F250 truck will need to be replaced.

Water Department

- Main Meter at Treatment plant needs calibrated within 2016.
- Roof on Treatment Plant awaiting insurance report but will be replaced with metal.
- Tank on roof of Treatment Plant needs repainted.
- Tower Park Tower needs standard maintenance work. Estimated cost of over \$100,000.
- Hydrants will be flushed in the fall.
- #4 Well (Replacing #2 Well) building will cost an estimated \$10-12,000. Pump will cost approximately \$20,000. Council concurred that quotes be taken now for the building construction.

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Electric Utility

- Cost of transformers are being quoted as burial of service lines within Salamonie Heights is scheduled for the summer.
- Christmas lights on buildings on the East side of Wayne Street are being replaced due to the recent hail storm which destroyed lights and brackets. Information is to be requested from insurance company as to possible coverage of replacement cost.
- LED street lights are being installed in the downtown area and First and Second Streets just adjacent to Wayne Street. The change is being done to provide stronger lighting, provide bulbs with a longer lifetime, and to decrease cost of operation of street lights. Project underway. Council approved at earlier meeting.
- As there is a need to provide three phase power to Crop Production Service, a transformer at the cost of \$5100 needs to be ordered. Shipping time would be 6-8 weeks after order placement. Council concurred with the purchase.
- Morrison reminded Council that negotiations with I&M(AEP) for electric power are not going well and a notice to not renew the contract is being considered by IMMUDA (Indiana and Michigan Municipal Distributors Association) of which the Town is a member. Greg Guerrettaz, consultant, continues to represent the Town in the matter.

Roads/Streets

- E&B will be preparing an estimated cost for continuing paving work in alleys, repairing street cuts, and general paving so that the project can be quoted. Paving to be done in 2016.

Replacement of Vehicles and Equipment

- Poulson reviewed the vehicle listing noting replacement of the F250 mentioned earlier. Council concurred purchase of a replacement in 2017. The oldest truck in the fleet is a 2008 but it is not in need of replacement at this time. No equipment replacement is scheduled for replacement in 2016-17 but a schedule will be prepared extending out over the ten years.

Fire Department – Poulson as Fire Chief

- A Truck Committee has been formed to search for a Tanker Truck. The current truck is deteriorating (rust) and developing safety issues. Estimated cost of Tanker with pump is \$150,000. Salamonie Township and the Town share equal cost in Fire Department costs and operation. Council concurred but cited that the Department would need to be aware that purchase of the Tanker would set back purchase of a pumper by a number of years. The Town's projected share of the proposed Tanker cost would be paid out of a cumulative fund which contains monies accumulated for such purchases.

Discussion returned to the Blower Replacement project at the WWTP. Glessner moved, seconded by Buzzard to approve the following:

Engineers Contract for the Project - \$18,400

Notice of Award to Kokosing Industrial of Greenwood Indiana at \$48,900

Approval of BL Anderson for purchase of blowers \$82,309

Addition of \$10,000 to project for addition of noise reduction devices.

Notice to Proceed

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Morrison requested that purchase of a new copier/printer for Town Hall be pursued both due to age of the current unit and the maintenance contract cost due to that age. Council concurred. Morrison will start the process and will check on all options including outright purchase.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned

Submitted _____ Clerk-Treasurer
Marilyn Morrison

Town Council:

As _____ President
Julia Glessner

As _____ Member
Steve Buzzard

As _____ Member
Tracey Brown(Absent)

As _____ Member
Ethan Stivers