

Minutes of Regular Meeting, August 8, 2016

The Town Council of the Town of Warren met Monday, August 8, 2016 at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Julia Glessner, Steve Buzzard, Tracey Brown; Clerk-Treasurer, Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler and others.

President Glessner called the meeting to order at 5:00 pm.

Property owners adjacent to the property at 103 W. Fourth Street inquired about Building Inspection results of that property. Morrison reported that Department of Community Development had reported that the building was stable and not in need of removal. DCD will remain in contact with the owner of the property regarding upkeep.

Paving quotes were reviewed and listed as follows: E&B paving - \$64,177

Brooks Construction \$78,891

Following discussion, Buzzard moved, seconded by Brown to accept the quote of E&B. The motion was approved unanimously. Under the same business item and due to the low bid of E&B Paving, a supplemental paving quote was reviewed in the amount of \$23,037 from E&B for additional maintenance paving including the utility garage lot. The quote was reviewed and Buzzard moved, seconded by Stivers, to accept the quote. The motion was approved unanimously.

Poulson updated building repairs necessary due to the Spring hail storm noting that work on all four buildings was substantially complete. The first insurance payment of \$70,305.09 has been made to Arnett Construction and application has been made to EMC Insurance for the depreciation amount of \$18,826.27 which was held by the company pending completion of the project.

Christmas lighting in the downtown area also suffered hail damage. Concern was voiced that the lighting be done by the Scarecrow Festival at the end of October. Poulson noted that due to heat, work could not be done now as the glue to hold brackets would not set.

Phase II of the Downtown Project, improvement of sidewalks and lighting on Second Street from Wayne to Nancy was discussed. Some of the work has been completed but the area from Main to Nancy has not been done as had been planned. By consensus, Council directed Poulson to work with Commonwealth to prepare a work estimate with cost. The Electric Utility and Local Road and Street Fund would be used to cover the cost.

Quotes for replacement of the Clerk's Office copier were submitted as follows:

| | |
|------------------------|---------|
| Allen Business Machine | \$8,295 |
| RICOH | \$4,354 |

The quotes were for machines with identical output features and identical options added but RICOH has the State bid on copiers which allowed the lower quote. Following discussion, Brown moved, seconded by Buzzard, to approve the purchase from RICOH. The motion was approved unanimously.

A Tox-Away day will be scheduled for early October giving time to provide information to the public.

Morrison submitted the 2017 Municipal Budget for review as a representative of the Indiana Department of Local Government Finance had given initial approval and approved publication. September 19th, rescheduled Council Meeting, was set as the date for Public Hearing of the budget and October 10th, a regularly scheduled meeting of Council, was set for consideration of adoption. Morrison reviewed the proposed budget with Council.

Marshal Spitler submitted the June and July activity reports. Spitler noted that he had once again applied to be included in the state Operation Pull Over program and had also applied for inclusion in the Driving Under the Influence program. The Marshal reported that the Salamonie Summer Festival had gone very smoothly for his department.

Fire Chief Poulson submitted the June monthly report. While the Fire Department Truck Committee is meeting to plan for replacement of the current Tanker, Poulson reported that brakes on the current Tanker would need to be replaced immediately for safety reasons. Council concurred. Poulson also indicated that it was necessary to begin replacement of fire department pagers currently in use. No plan was set.

Poulson, as Utility Manager, requested permission to pursue quotes for construction of a well house for the new well in Tower Park citing that no further action can be taken to make the well useable until the building is constructed. It is expected to cost in the range of \$16,000. Council concurred that quotes be solicited. Repair estimates for the generator systems for the water and wastewater plants was set at \$2194.25 following inspection by MacCallister Equipment. Stivers moved, seconded by Buzzard to proceed with repairs. A paving schedule has not yet been submitted by E&B Paving although it is expected to be done before the end of August.

The next meeting of Council has been rescheduled for September 19th.

The Accounts Payable Register was approved as submitted.

There being no further business to come before Council, the meeting was adjourned

Submitted _____ Clerk-Treasurer
Marilyn Morrison

Town Council:

As _____ President
Julia Glessner

As _____ Member
Steve Buzzard

As _____ Member
Tracey Brown

As _____ Member
Ethan Stivers