

Minutes of Regular Meeting, April 21, 2014

The Town Council of the Town of Warren met Monday, April 21, at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Barb Trosper, Ethan Stivers, Julia Glessner, Tracey Brown; Clerk-Treasurer, Marilyn Morrison; Employees, Dennis Spitler, Lee Poulson. Others.

President Glessner called the meeting to order at 5:30 pm.

Ordinance 2014-1, an ordinance to Amend the Subdivision of Land within the Planning Jurisdictional Area of the Town, was submitted for consideration of adoption. Following discussion, Brown moved, seconded by Trosper, to adopt the Ordinance. The motion was approved unanimously. Ordinance 2014-2, an Ordinance to Amend the Jurisdictional Planning area of the Town, was submitted for consideration of adoption. Brown moved, seconded by Trosper, to adopt the ordinance. The motion was approved unanimously. Both ordinances had been introduced and discussed with Mark Mussman, Director of the Huntington County Department of Community Development.

Trosper moved, seconded by Stivers to approve the renewal of the Maintenance Agreement with Keystone Consulting in the amount of \$6000. The Agreement covers all aspects of municipal software. Following discussion, the motion was approved unanimously.

President Glessner read a letter from the Board of Directors of the Warren Sportsman Club in which details for upgrades to the building were outlined. Following discussion Trosper moved, Brown seconded, that \$500 be donated from CEDIT Funds. The motion was approved unanimously.

Town Clean-Up week was set for May 5 through May 10 following procedures as used previously. A Tox-A-Way Day will be scheduled for later in the summer.

Chamber of Commerce report was given by Stivers.

Morrison reported that data is still being forwarded to the Financial Consultant for the updating of the Sustainability Study and updating of the Town's Ten Year Comprehensive Financial Plan. Submitted by Morrison was the final invoice in the amount of \$6,375 to be paid upon the receipt of the Fixed Asset Report being compiled by TM Wells and Associates to meet State requirements. Brown moved, seconded by Trosper, to approve the motion. The report is scheduled to be submitted within the week. The on-line bill paying module should be in place for use in May allowing for utility customers to make payments. The announced startup will be June 1st pending any further delays.

Poulson submitted a quote from Utility Equipment Service, Inc in the amount of \$85,000, less at least \$9,000 trade in, for a used 2008 Auger(Digger) Truck for the Electric Utility. The truck would replace the 1983 Truck currently in use. Following discussion, Brown moved, seconded by Trosper to approve purchase of the Truck with the price not to exceed \$76,000. The motion was approved unanimously. Poulson will continue to price used Dump Trucks as the truck under consideration is no longer available. Poulson submitted quotes as follows for replacement of the Utility Garage Fencing: Arrow Fencing at \$4,800 and R&C Fencing at \$6,280. Glessner moved, Trosper seconded, to accept the Arrow Fencing quote. The motion was approved unanimously. Reviewed and updated was a previously submitted schedule from Peerless Midwest for replacement of Well #2 in Tower Park, a well which is no longer functioning up to par. Phase I has been completed. To meet IDEM approval, the project must be completed in one year from submission of documents. Approximate cost of installing a well is \$80,000 plus.

Poulson submitted the monthly Fire Department Report.

Spitler submitted the monthly Police Department Report.

The rehiring of Skye Bowers and Kourtney Brubaker as summer employees was approved by consensus. As both Bowers and Brubaker will only be available part time this summer and will not be returning next summer, Poulson recommended that Austin Rosen be hired full time for training purposes and for full time availability. Brown moved, Trosper seconded the

recommendation with Brown, Trospen, and Stivers voting for the motion and Glessner abstaining due to the relationship with the Rosen Family. The motion was approved.

Discussion was held on misuse of Tower Park, specifically for unscheduled tournaments. Morrison and Trospen will submit a proposed contract, payment schedule, and/or other documents for consideration at the next meeting of Council.

The next scheduled meeting of Council will be May 12 with a Public Hearing scheduled for the proposed vacation of an unapproved portion of Hendricks Street.

Accounts Payable Register for March 13 through April 14 was approved.

General discussion was held.

There being no further business to discuss, the meeting was adjourned.

Submitted _____ Clerk-
Marilyn Morrison Treasurer

Town Council:

As _____ President
Julia Glessner

As _____ Member
Tracey Brown

As _____ Member
Barb Trospen

As _____ Member
Ethan Stivers