

Minutes of Regular Meeting, June 9, 2014

The Town Council of the Town of Warren met Monday, June 9, at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Barb Troser, Ethan Stivers, Julia Glessner; Clerk-Treasurer, Marilyn Morrison; Employees, Dennis Spitler. Others.

President Glessner called the meeting to order at 5:30 pm.

President Glessner announced the opening of a Public Hearing as advertised by the Department of Community Development regarding the condemnation of the house located at 303 W. Third. Following discussion and requesting public input and hearing none, the hearing was closed. Marla Stambazze of the DCD submitted a document for review outlining actions that had been taken leading to the need by action by Town Council. Troser moved, seconded by Stivers to uphold the Condemnation Order as written meaning the Town can proceed with demolition. The motion was approved unanimously. The DCD will forward the notice to Town Attorney Hartburg so that legal procedures can proceed.

Owners of two properties in Salamonie Heights subdivision were present to discuss backup of raw sewage into residences during heavy rain events. Work has been done in the past weeks to clean the sewer system lines in the area and televising of the system is also scheduled. In the absence of the Utility Manager, Council Members deferred any further conversation pending speaking with Poulson but noted the matter would be pursued.

A property owner present commended the office of the Clerk-Treasurer for record keeping and for assistance in clarifying issues with the County related to vacation of alleys and streets in his area.

Street closings for the Salamonie Summer Festival were approved as follows:

Second Street from Matilda to Nancy

Main Street from south alley across Second Street to north alley.

Nancy Street during the parade from First to Third.

Following discussion, Troser moved, seconded by Stivers that a donation of \$350 be given to the Salamonie Summer Festival Committee for general use. The motion was approved unanimously.

Town attorneys have sent notification that a judge has signed off on a request that the Town be entitled to a Tax Deed on the property at 118 N Wayne Street (Racketty Packetty). The filing should be completed in approximately two weeks.

A meeting for employees is scheduled for June 12 at 10:00 am with the Town Benefit Insurance Agent to discuss the transition to a new provider which will occur on July 1st.

Jeff Souder reported for the Warren Area Chamber of Commerce asking that the Town use its tanks to water the flowers on the bridge but that businesses would be taking care of the planters in the downtown area. Council concurred. The Peddler Cart which is going to be used in the Salamonie Summer Festival Parade still has room for additional riders and peddlers. The Cart is being used by the Chamber, Historic Warren, and Council. A grant through Historic Warren has been submitted with monies, if awarded, designated for initial work on the Chamber Park area next to the Post Office on First Street. Work would include sidewalk replacement and enhancement, tree planting and additional work as funds allow. Bricks taken from sidewalks during the downtown project will be used in some of the projects. Chamber had a tree service inspect the trees in the area and the report showed that the Pine Tree needed to be removed and other trees trimmed. The Phyllis Pond family has also donated funds for the establishment of a memorial area in the Park. The longtime State Legislator from the Fort Wayne area was a Warren native and had always maintained ties with Warren activities and projects. That memorial will also be part of the design.

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Morrison reported that the fixed asset study has been completed and a draft copy is being reviewed before it is electronically downloaded and management training is done. The report meets State Requirements for Asset Management as it places values on every facet including streets and in ground lines and pipes as well as land, equipment and buildings and covers any item over \$5000. It also has a built in depreciation factor as required. Training is scheduled for June 20th. Total value disclosed in the report is just over \$23,192,000.

Council, by consensus, approved the use of Commonwealth Engineering to develop specs for improvements and paving of most of the alleys. After review of that report and estimated cost, a decision will need to be made as to the scope of the project.

Reviewed was the submitted quote from RPM Machinery in the amount of \$49,980.00, after trade in, for replacement of the 1991 backhoe. The purchase had been discussed previously and the cost met pricing detailed in the Comprehensive Plan. Stivers moved, Glessner seconded approval of the purchase from Electric, Water, Sewer, and Motor Vehicle Highway departments. The motion was approved unanimously. The Street Sweeper is the next piece of equipment scheduled for replacement so the Utility Manager is to begin the search for a used sweeper.

The monthly Fire Department activity report was reviewed.

The monthly Police Department activity report was reviewed. Marshal Spitler reported that several nuisance citations for grass, weeds had been issued and most had been taken care of.

Trosper requested that the swing set at Tower Park be upgraded as it has only three swings left of the six it can hold. The Utility Manager will be informed.

The next scheduled meeting of Town Council is July 14th at 5:30 pm.

The Account Payable Register was approved as submitted.

General discussion was held.

There being no further business to discuss, the meeting was adjourned.

Submitted _____ Clerk-
Marilyn Morrison Treasurer

Town Council:

As _____ President
Julia Glessner

As _____ Member
Tracey Brown

As _____ Member
Barb Trosper

As _____ Member
Ethan Stivers