

Minutes of Regular Meeting, December 15, 2025

The Town Council of the Town of Warren met Monday, December 15, 2025 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne St, in accordance with rules of Council and applicable law.

Those present were: Council Members, Steve Buzzard, Ron Boxell, Michelle Schweikhardt, Jeremy Rufener; Clerk-Treasurer, Marilyn Morrison; Employees, Dennis Spitler, Dustin Fortney, Scott Canady;; Others.

Ben Adams, Commonwealth Engineering, submitted a draft letter to Indiana Finance Authority, SRF, detailing planning for use of the monies remaining in the loan issued for Water improvements. Buzzard moved, seconded by Boxell to support the plan. Approved unanimously. Also discussed was Industrial Pretreatment amendment to the Town Code to be more closely aligned with IDEM. After review, consideration of an Ordinance to amend Code and the Industrial Pretreatment Enforcement Response Plan were moved to the January 12th meeting for action. An update to the Study of the Wastewater Treatment Plant and need for expansion is still in progress.

Minutes of the Regular Meeting of October 13, November 10, Executive Meeting of November 5 and Special Meeting of November 17th were approved as submitted.

Marshal Spitler submitted the November Activity Report.

Fire Chief Poulson had submitted the Fire Department November Activity Report.

Utility Manager Fortney reviewed the Utility/Street Department Activity Report. Requested was consideration of purchase of a snow blade for the Bobcat so as to be more effective. Submitted were quotes from Bobcat of Ft Wayne for 84' inch blade for \$3700, Truland Equipment for a 90' blade at \$4335, and W.A. Jones for a 108' blade for \$4871.40 with recommendation that the Bobcat Blade be purchased but might not be available. Buzzard moved that the Bobcat Blade be purchased but if not available the larger Truland Blade be purchased. Seconded by Rufener, the motion was approved unanimously.

Morrison read a notice from the Town Attorney noting that he had been notified that proper procedure had not been followed in making appointment to Town Council due to Buzzard's retirement and that action was required to make the appointment official. Morrison noted that Buzzard's notice of resignation had been forwarded to the County Clerk. Rufener moved, seconded Boxell, to appoint Scott Canady to Town Council effective January 1, 2026. Motion approved unanimously.

Wage and Benefits Ordinances 2025- 14, 15, 16 as presented at the November 10th meeting were submitted for consideration of Adoption. Buzzard moved, seconded by Sweikhardt, to adopt Ordinances 2026-14,15,16. Motion approved unanimously.

Morrison reported that an Ordinance for consideration of setting a Stormwater Utility was on hold as the consultant was doing further exploration of methods.

Morrison submitted two proposals for a Software System update as the current system is being phased out. Quoting were BS&A/Boyce and Frey System. Reviewed was a comparison chart of the company's offerings and a cost comparison. As the quotes were multi-faceted, a direct comparison was not possible. Following discussion, Schweikardt moved, seconded by Rufener, to contract with BS&A/Boyce with initial cost of \$\$23,425 compared to Frey at \$29,823.09. Motion approved unanimously. Due to backlog, the initial start up would not be done until August, 2026.

A contract with ENTRUST, Electric Engineers, for the year 2026 in the amount of \$10,000 was submitted with note that the contract is identical to the one held in 2025. Buzzard moved, seconded by Boxell, to accept the contract. Motion approved unanimously.

Buzzard moved, seconded by Sweikhardt, to approve Claims Registers for Oct and November. Motion approved unanimously.

Buzzard moved, seconded by Boxell to approve the November Payroll Accounts Register. Motion approved unanimously.

Morrison reported that Keystone End-of-Year training is underway with sessions being held through Wednesday.

Minutes of Regular Meeting, December 15, 202

Schweikhardt reported that she had worked with DNR in preparation for possible grant application for Tower Park improvements in 2027. Several planning documents had been forwarded and packets will be prepared. Schweikhardt also updated on a recent WHARMM (Warren, Huntington, Roanoke, Markle, Mt Etna) meeting noting that discussion centered on need to prepare for Budget Impacts in the next few years due to action by the State Legislature in tax restructuring.

The next meeting of Town Council is scheduled for January 12, 2026 at 5:00 pm.

Council Member Buzzard was thanked for his years of service to the Town.

There being no further business to come before Council, the meeting was adjourned.

Submitted

Marilyn Morrison

Clerk-Treasurer

Warren Town Council:

Steve Buzzard

President

Michelle Schweikhardt

Vice President

Jeremy Rufener

Member

Ron Boxell

Member