

Minutes of Regular Meeting, December 28, 2024

The Town Council of the Town of Warren met Wednesday, December 18, 2024 in a Regular Session at Assembly Hall, Council Meeting Room, 131 N. Wayne St, in accordance with rules of Council and applicable law.

Those present were: Council Members, Steve Buzzard, Ron Boxell, Michelle Schweikhardt, Jeremy Rufener; Clerk-Treasurer, Marilyn Morrison; Employees, Lee Poulson, Others.

President Buzzard opened the meeting at 6:00.

Minutes of the Regular Meeting of November, October meetings were approved as submitted.

Kim Hostetler, Executive Director of the Department of Community Development, reviewed Ordinance 2024-10, Zoning Ordinance, as introduced at November meeting. Following discussion, Buzzard moved, seconded by Schweikhardt, to adopt said Ordinance. Unanimous.

Ben Christianson, Neptune Metering Systems, reviewed a water monitoring system as had been discussed at previous meeting detailing how water readings could be retrieved on a daily basis with placement of a system on the Tower Park Water Tank. Estimated cost of \$37,000. Following further discussion, Schweikhardt moved, seconded by Boxell, to accept the proposal. Unanimous approval.

Schweikhardt moved, seconded by Boxell, that remaining Council officers remain in place for 2025 – Buzzard as President and Schweikhardt as Vice President. Voting in support were Buzzard, Schweikhardt, and Boxell with Rufener voting against. Motion carried.

By consensus, a second monthly meeting of Council was set making the schedule the second and fourth Mondays at 6:00 pm.

Poulson, Fire Chief, submitted the monthly activity report and annual Fire Report.

A request by a user for water/sewer credit was denied with agreement to install a new meter.

Reviewed was a proposal from Spectrum Engineering to upgrade the 2009 Electric System Study at the cost of \$21,232.00 Study to be completed in 6-8 weeks. Buzzard moved, seconded by Schweikhardt, to proceed with the study. Approved unanimously.

A Park Comprehensive Plan Proposal from 3A Development District as requested by Council in the amount \$7,500 was submitted. Rufener moved, seconded by Schweikhardt, to accept the proposal. Approved unanimously. Scheduled to be completed in September, 2025.

Consensus given to revised Collection portion of bid for Trash Collection. Bids to be opened at the January 13<sup>th</sup> meeting.

A contract for Trash Collection with H&H for January, February of 2025 was submitted. Boxell made a motion to accept, Schweikhardt seconded, and approved unanimously.

An Ordinance as requested to accept open applications for liquor permits was denied.

Rufener moved, seconded by Buzzard to accept a quote for removal of three trees in an open Town area in the amount of \$6800.00 with Mike's Tree Service. Voting in support were Buzzard, Schweikhardt, Rufener with Boxell voting against. Motion carried.

Buzzard moved, seconded by Schweikhardt, to approve the invoice from Accelerate Indiana Municipalities for annual dues in the \$1540.00. Unanimous approval.

Buzzard moved, Schweikhardt seconded, to approve the annual contract with Huntington County United Economic Development in the amount of \$3000. Approved unanimously.

Brady Smekens and Greg Witkamp were appointed to the Warren Board of Zoning Appeals by consensus.

The annual TRECS agreement, collection of unpaid accounts, was approved by consensus.

Morrison submitted the annual KW usage report noting that 96% of kw purchased had been sold.

There were no end of year budget transfers necessary.

Claims Register approved by consensus.

November PR docket approved by consensus.

Clerk's office to be closed January 2 and 3 for end of year, beginning of year software updates.

Next Regular Meeting of Council scheduled for January 13, 2025.

There being no further business to come before Council, the meeting was adjourned.

Submitted \_\_\_\_\_ Clerk  
Marilyn Morrison Treasurer

Warren Town Council:

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Steve Buzzard  
President

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Michelle Schweikhardt  
Vice President

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Jeremy Rufener  
Member

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Ron Boxell  
Member