

Minutes of Regular Meeting, May 12, 2021

The Town Council of the Town of Warren met Monday, May 12, 2021 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Carrie Miller, Steve Buzzard, Tavis Surfus: Clerk-Treasurer, Marilyn Morrison. Employees, Dennis Spitler, Lee Poulson, Brian Sills: Others.

President Stivers opened the meeting at 6:00 PM.

Minutes of the Regular Meeting of April 26 were approved as submitted.

In reports and action:

- Jessica Beal of the Huntington County Department of Community Development reported that the owners of the property at 218 W. Third Street, present at the meeting, had agreed to demolish the structure on which an order of enforcement was to be issued. Council concurred with the owners request and review of action will be done at the Council Meeting of July 26, 2021. The agreement was signed.
- Mike and Stacy Haggerty summarized plans to construct a car wash which would involve the purchase of an Eleventh Street property owned by the Town of Warren. Council, by consensus, gave initial approval of the sale of the property pending rezoning of the two properties involved and further submittal of plans for the area.
- Contracts for McQuire Iron, Inc (Contractors for water tower work) and James S. Jackson Co. LLC (Contractor for Well Construction) were submitted for Council review and approval. Buzzard moved, seconded by Miller, to approve the signing of the Contracts. The motion was approved unanimously.
- Morrison submitted a tentative construction schedule offered by the Contractors for the Water Project.
- Morrison submitted the payment schedules and procedures in place for Water Grant/Loan for Water Project invoices noting that the process would be different than the ordinary procedure. Morrison stated that a spread sheet would be submitted monthly for Council review to track the payments.
- A summary report of the Comprehensive Plan Steering Committee Meeting of April 22nd from 3A Development District, the contractor developing the plan, was submitted for Council review. The next meeting is May 13th.
- Council, by consensus, agreed to a meeting requested by IDEAL Home Builders/Huntington County Community School Corporation representatives to discuss tentative plans for development of a housing development. Morrison will work with those officials to schedule the session.
- The Accounts Payable Register in the amount of \$243,307.65 was approved as submitted.
- April PR Report was submitted for Council Review.
- Disconnect Notices/Policy as were sent to all utility customers who have been disconnected or have been subject to disconnection in the past twelve months was submitted to Council for filing. Based on the recently adopted water rate ordinance, the reconnect fee will now be \$50 for water and \$25 for electric starting on June 1.
- Morrison submitted information on Invoice Cloud, an online payment/billing service. A zoom information meeting is scheduled for May 11. A more detailed report will be available for Council consideration at the next meeting.
- Marshal Spitler submitted the April activity report.
- Fire Chief Poulson submitted the April activity report. Reported was that the local department had received recently purchased radios and pages from the county wide grant. The Town will be responsible for the match. Poulson requested permission to give the previous radios to Van Buren, six radios, and possibly to Liberty Center if needed. Council concurred pending Township approval. WFD will have a Dan's Fish Fry fund raiser on July 10th and a Golf Fund Raiser on May 29th.
- Sills, Utility Operations Manager, updated the wastewater plant upgrade citing that replacement tanks had been installed. Submitted was a quote in the amount of \$17,523.94 for the replacement of the Town's Electric Utility two capacitor banks with a quote of \$4,800 for installation.

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The Capacitor Banks are used to control the distribution of power throughout the Town. Miller moved, seconded by Buzzard to accept. The motion was approved unanimously. Sills submitted two quotes for generator maintenance – three year plan.

EVAPAR	\$6192
McAllister	\$11,835

Miller moved, seconded by Buzzard to accept the quote of EVAPAR. Motion approved unanimously. A request by Sills to move to a system of summer hours for the Utility/ Street department employees was not approved although use of summer hours is allowed for High heat index days.

- Initial discussion was held on the need for purchase of picnic tables for the pavilion to be erected. Morrison reported that catalogues were being collected for the Council to review.
- The next Regular Meeting of Council is scheduled for May 24 at 6:00 PM. A Public Hearing for the OCRA Grant is scheduled for June 14th at 6:00 .
- General discussion was held.
- There being no further business to come before Council, the meeting was adjourned

Submitted _____ Clerk-Treasurer
Marilyn Morrison

Town Council:

As _____ President
Ethan Stivers

As _____ Member
Steve Buzzard

As _____ Member
Carrie Miller

As _____ Member
Tavis Surfus