

## Minutes of Regular Meeting, February 12, 2017

The Town Council of the Town of Warren met Monday, February 13, 2017 at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Julia Glessner, Steve Buzzard, Tracey Brown; Clerk-Treasurer Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler, and others.

President Glessner called the meeting to order at 5:00 pm.

Rose Broyles and Steve Holmes as representatives of Solid Rock United Methodist Church submitted and reviewed plans for reconstruction of the Tower Park Concession Stand which is managed by that group. Following discussion, Glessner moved, seconded by Buzzard, to provide \$10,000 from CREDIT for the project due to the extensive use of the park by baseball and softball associations from the area noting that a new stand would upgrade the appeal of Tower Park. The motion was approved unanimously.

Ben Adams, Commonwealth Engineering and contract engineer for the Eleventh Street Project, updated the Council on the process of preparing for bid and in general, reviewed maps of the project. In addition, Adams reviewed the proposed water/sewer extension to a development project at I-69 in the TIF District. The road base has been laid but Adams will be asking for additional information before finalizing the utility project. The project will be paid for with TIF funds from the district.

A Public Hearing will be held at the March 12<sup>th</sup> meeting to discuss the property at 313 N. Matilda that was extensively damaged by a fire.

Ordinance 2018-1 was submitted for consideration of adoption. The ordinance amended setbacks for certain livestock operations in the jurisdictional area of the Town to bring in compliance with county ordinances. Previously discussed with a representative of the Department of Community Development, Glessner moved, seconded by Buzzard, to adopt Ordinance 2018-1. The motion was approved unanimously.

Following review of a contract from the State of Indiana for sweeping of SR 5 and SR 218 within the corporation limits of the Town for \$540 for each of two years, Glessner moved, seconded by Buzzard, to sign the contract. The motion was approved unanimously.

Brown moved, seconded Buzzard, to re-appoint Stivers to the 3-A Board of Directors. The motion was approved unanimously.

Utility Manager Poulson reviewed that status of continuing education hours for three employees holding water and/or sewer licensing through the State noting that all were on pace to meet the time lines. Poulson holds two water licenses and a sewer license, Fortney holds a water and a sewer license, and Surfus holds a water license.

The Salamonie Summer Festival Parade will be June 29<sup>th</sup> with the annual Fireworks on July 3<sup>rd</sup> at Tower Park. Many other activities being planned.

Morrison reviewed the financial status of the Electric Utility Fund.

Marshal Spitler submitted the Monthly Activity Report. Glessner requested that Council consider appointment of Deputy Caley to Assistant Town Marshal. No action taken pending submission of additional information.

Poulson, as Fire Chief, submitted the department's Monthly Activity Report and reported that Jackson Township of Wells County had donated \$10,000 toward the purchase of the tanker in addition to the annual contract fee of \$5500. The local department provides contractual fire service to the Township. It is expected that the Tanker will be delivered in April.

Poulson, as Utility Manager, reviewed the proposed replacement of highway street lights on each side Town. Further information from INDOT would be necessary to determine whether fiberglass or aluminum poles could be used and then quotes will be collected. The problem status of the RAZ pumps at the Wastewater Plan is worsening and parts are not available due to the age of the pumps. Poulson is to solicit bids for replacement. Expected cost of \$80,000.

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With the purchase of a new Electric Utility Service Truck, Poulson submitted that the older truck be kept for use such as leaf vacuuming and other uses as it is a 4X4. The box of the truck would have to be replaced at an estimated cost of \$8,000. The other option is to sell the truck as is. No decision was made by Council. Poulson is representing the Town at the Flood Mitigation Meetings being held by Huntington County Emergency Management. The plan is being formulated to meeting Federal Government Requirements.

The next meeting of Town Council is scheduled for March 12<sup>th</sup>.

The Accounts Payable Register was approved as submitted.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned.

Submitted \_\_\_\_\_ Clerk-Treasurer  
Marilyn Morrison

Town Council:

As \_\_\_\_\_ President  
Julia Glessner

As \_\_\_\_\_ Member  
Steve Buzzard

As \_\_\_\_\_ Member  
Tracey Brown

As \_\_\_\_\_ Member  
Ethan Stivers