

Minutes of Regular Meeting, October 9, 2017

The Town Council of the Town of Warren met Monday, October 9, 2017 at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Julia Glessner, Steve Buzzard, Tracey Brown; Clerk-Treasurer Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler and others.

President Glessner called the meeting to order at 5:00 pm and announced the opening of a Public Hearing in regard to a property at 103 Fourth Street. Marla Stambazze reviewed steps taken in the process and recommended that the house be demolished. The Public Hearing was closed. Following discussion Stivers moved, seconded by Buzzard, to demolish the house. The motion was approved unanimously. Stambazze will proceed in obtaining quotes and submit at the next meeting of Council. By consensus, members voiced support for a property at 10242 S. Wayne Road being demolished. Although the property is not within the Town, it sets at the entrance to the Town. The support will be reported to the Huntington County Commissioners.

Ben Adams of Commonwealth Engineering and the Town's contactual engineer reviewed the planning for the INDOT Local Roads and Bridges Project Grant awarded to the Town in the amount of \$637,425, seventy five percent of the projected total project cost. Both Commonwealth and A&Z will be working together to finalize plans although Commonwealth will be the lead engineering firm on the project. Buzzard moved, seconded by Brown to approve the engineering contract as submitted in the total of \$147,200. The motion was approved unanimously. Surveying has begun and bidding is expected the last week of March.

Resolution 2-2017, a Resolution to Reduce Appropriations in the 2017 Municipal Budget, was submitted for consideration of approval. Morrison reviewed. Glessner moved, seconded by Steve Buzzard, to approve Resolution 2-2017. The motion was approved unanimously.

Ordinance 2017-5, 2018 Municipal Budget, was submitted for consideration of adoption. Following review, Buzzard moved, seconded by Stivers, to adopt the Ordinance. The motion was approved unanimously.

Ordinances 2017-6,7, and 8 were submitted for consideration of adoption. Brown moved to amend Ordinance 2017-7 by removing the designation of manager from the employee list except for the Utility Manager. Glessner seconded and the motion was approved unanimously. Buzzard moved, seconded by Brown, to adopt Ordinances 2017- 6, 7, and 8 as amended. The motion was approved unanimously. As provided in Ordinance 2017-8, Stivers moved, seconded by Buzzard, to increase the weekly pay of the Deputy Clerk during the medical leave of the Clerk-Treasurer to \$1065 with the onset of the first pay period until the pay period that the Clerk-Treasurer returns to full time work, expected to be 8-9 weeks. The motion was approved unanimously.

Marshal Spitler submitted the monthly activity report. The 2001 Tahoe has been prepared for sale by sealed bid which will be done in 2018.

Poulson, as Fire Chief, submitted the September Activity Report. Storage building construction is underway at the Fire Station as a project of the Warren Volunteer Firemen Association. No update has been received as to delivery of the Tanker Truck.

Poulson, as Utility Manager, reported that Tucker Tree Service had given a quote of \$2500 for removal of a tree on a North Wayne Street Property that the owner had requested the Town provide. By consensus the quote was not accepted as it was determined the Electric Service is not at risk. The owner will be notified. The F250 being replaced by a newly purchased vehicle will be sold by sealed bid in 2018. Submitted was a quote from HACH in the amount of \$5677.70 and a quote from Blue Book for \$4430 for purchase of a tester for the lab. Brown moved, seconded by Glessner, to approve the purchase from Blue Book. The motion was approved unanimously. Approved by consensus was a request to collect quotes for purchase of a '72 mower due to increased mowing responsibilities.

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Poulson reported that only one quote had been received for the reroofing and upgrade of the Tower Park Pavilions. Members requested additional one or two quotes before the matter would be discussed further.

The December meeting of Council was rescheduled for December 18th at the regular time.

The Accounts Payable Register was approved as submitted.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned.

Submitted _____ Clerk-Treasurer
Marilyn Morrison

Town Council:

As _____ President
Julia Glessner

As _____ Member
Steve Buzzard

As _____ Member
Tracey Brown

As _____ Member
Ethan Stivers