

Minutes of Regular Meeting, October 14, 2013

The Town Council of the Town of Warren met Monday, October 14, 2013 in the Council Meeting Room, Assembly Hall, 131 N Wayne Street in accordance with rules of Council and applicable law.

Those present were: Town Council, Barb Trosper, Tracey Brown, Ethan Stivers, Julia Glessner; Clerk-Treasurer, Marilyn Morrison; Employees, Jason Caley, Dennis Spitler, Lee Poulson. Others.

President Glessner called the meeting to order at 6:30 pm.

Minutes of September 9, 2013 were approved as submitted.

Following discussion it was determined by consensus that a three month credit for sewer be given to the resident of 443 E First Street due to summer sprinkling for which application had not been made.

Dustin Fortney submitted plans for installation of a Disc Golf Course within the confines of Tower Park. Following discussion of the plan and the associated costs of installation, Stivers moved that the plan be approved with cost to the Town not to exceed \$1000. Trosper seconded and the motion was approved unanimously.

Following review of quotes for the Cul-de-Sac project on Winterhaven Drive, Glessner moved, seconded by Trosper to accept the quote of E&B Paving in the amount of \$58,970. The motion was approved unanimously. The other quote was from Brooks Construction in the amount of \$59,305. The Engineers estimate for the project was \$59,645. Glessner moved, seconded by Trosper to execute a contract with E&B Paving for the project. The motion was approved unanimously. Trosper moved, seconded by Glessner, to issue a notice to proceed to E&B Paving. The motion was approved unanimously.

Discussion was held regarding the Town owned lot, now vacant, that was cleared during the building demolition project. Glessner volunteered to plan and oversee the landscaping project. Contractors are to be clear of the site by the end of the week.

In discussion of the request for closing of an unimproved portion of Hendricks, it was determined by consensus that one half of the street would remain the property of the Town to ensure access for utility maintenance.

Resolution 7-2013, a Resolution to reduce appropriations in the 2013 budget to support the 2014 budget in the amount of \$461,297 was submitted. Stivers moved, seconded by Glessner to approve the Resolution. The motion was approved unanimously.

Ordinance 2013-7, 2014 Municipal Budget, was submitted for consideration of adoption. Following discussion, Trosper moved, seconded by Glessner, to adopt the Ordinance. The motion was approved unanimously.

Morrison outlined Utility Billing Payment programs currently being initiated as had previously been discussed. Included are payment by credit card through the Town's website and automatic payments through PNC Bank.

Street closings were approved by consensus for the ScareCrow Festival as follows : Second Street from Matilda to Wayne, Wayne Street from First to Third. Officers will be placed in the Scout Cabin area as the annual hay ride will run from Wayne Street to the Scout Cabin.

Resolution 6-2013, a Resolution requesting the Huntington County Commissioners to assign ownership of a property that did not sell in the Tax Sale to the Town, was submitted for discussion. The property is located at 118 N Wayne and was the former Racketty Packetty. Glessner moved, seconded by Trosper, to approve the Resolution and the motion was approved unanimously. The Town's attorney will submit the document to the Commissioners and once accepted, the six month process will begin.

The November Meeting of Town Council was rescheduled to November 14<sup>th</sup> due to the Veteran's Day Holiday. As a Special Order of Business at that meeting, bids for Solid Waste Collection (Trash) will be opened.

Trick or Treat hours were set for October 31<sup>st</sup> from 6 – 8:00 pm.

Minutes of Regular Meeting, November 14, 2013 continued

The following requests from the Historic Warren Committee were reviewed and approved by consensus for the Holiday Walk and Festival of Trees on November 22, 5-7 PM:

Christmas Lights will be turned on and the Town Tree will be lit for that night.

Signs will be posted to slow traffic through the Down Town.

The Annex will be made available for use during the Festival.

Continuing tradition at Town Hall of having a tree donated for the Town's Christmas Tree, Blake and Michelle Woody have made that donation.

The Clerk-Treasurer's Office will be closed on November 6<sup>th</sup> for annual software training.

Utility Manager Poulson submitted the following requests: Consideration be given to reroofing the Utility Garage, Peerless Midwest be approved to pull Well #3 to determine repair needs, and approval be given to replace the garage doors at the Utility Garage. All were approved by consensus with Poulson to request quotes for the roofing and doors.

Poulson, as Fire Chief, reported that pumps had been tested and had passed, ISO (Insurance Services) review of Fire Protection offered through the Warren Fire Department to assign insurance risk has started, and that the Fire Department is taking applications.

Marshal Spitler submitted the department's monthly report.

Holiday Closings are as follows:

Veteran's Day	Nov 11
Thanksgiving	Nov 28, 29
Christmas	Dec 25, 26, 27
New Years	Dec 31, Jan 1

The next meeting of Council is scheduled for November 14<sup>th</sup>.

General discussion was held.

There being no further business to discuss, the meeting was adjourned.

Submitted \_\_\_\_\_ Clerk-  
Marilyn Morrison Treasurer

Town Council:

As \_\_\_\_\_ President  
Julia Glessner

As \_\_\_\_\_ Member  
Tracey Brown

As \_\_\_\_\_ Member  
Barb Trospen

As \_\_\_\_\_ Member  
Ethan Stivers